

BUCKEYE LOCAL BOARD OF EDUCATION

**Regular Board Meeting
Tuesday, November 27, 2018
6:30 p.m.
Wallace H. Braden Middle School**

"BUCKEYE – WE EDUCATE FOR SUCCESS."

VISION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a **WORLD CLASS LEARNING COMMUNITY** that gives **ALL** students the opportunity to be successful in **THEIR** future.

GOALS

The Buckeye Local Board of Education has established the following goals:

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Please complete a public participation form and submit it to the board president prior to the start of the meeting.

Board Policy # 0165.1, Item B

Buckeye Local Board of Education

**Mary Wisnyai – President
David Tredente – Vice President
Gregory Kocjancic
Shannon Pike
Tina Stasiewski**

**Mr. Patrick Colucci
Superintendent**

**Mrs. Jamie Davis
Treasurer**

BUCKEYE LOCAL BOARD OF EDUCATION

REGULAR BOARD MEETING

Tuesday, November 27, 2018

Notice to the Public: If you would like to speak at this meeting, please complete a public participation form and submit it to the board president (Mary Wisnyai) prior to the start of the meeting. See Item "F" below.

1. Opening Items

A. Call to Order

B. Roll Call of Members

___Kocjancic ___Pike ___ Stasiewski ___Tredente ___Wisnyai

C. Meditation

D. Pledge of Allegiance

E. Communications/Special Reports

- 1) Kingsville Public Library – Partnership Update – Jackie Bissett
- 2) Administrative Update – Edgewood High School Principal – Michael Notar
- 3) Student of the Month Presentation by YMCA, Trevor Sprague, CEO
 - a. Edgewood High School – Cristina Lopez (11th grade)
 - b. Braden Middle School – Madeline Crooks (6th grade)
 - c. Kingsville Elementary – Noah Drake (4th grade)
 - d. Ridgeview Elementary – Lucas Wilson (Kg.)

F. Public Participation Relative to Agenda Items (Bylaw 0169.1)

We welcome your comments and/or questions during this time. Statements shall be limited to three (3) minutes. Please keep comments brief and to the point. Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.

G. Correspondence

2. Treasurer's Report

Reports and Recommendations

It is the recommendation of the Treasurer that the BOE approve the following items as presented in 2A – 2D:

- A. Approve the October BOE meeting minutes as presented to the board on November 2, 2018.
- B. Approve bills paid in October and the financial reports as presented to the board on November 2, 2018.
- C. Educational Funding Group, Inc.
Approve a one-year contract with Educational Funding Group, Inc. at a fee of \$3,000 or 8% of the actual disbursed funding, whichever is greater, to perform the 2019-2020 Federal E-Rate Program application process as in **Exhibit A**.
- D. Snow Plowing 3-Year Contracts for FY19 – FY21
Approve the 3-year contracts for snow plowing for FY19 through FY21 with:
 - MC Professional Lawn Care and Snow Plowing – Braden MS as in **Exhibit B**
 - ProCuts LawnCare and Snow Plowing – Edgewood HS as in **Exhibit C**

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

3. Superintendent's Report

Reports and Recommendations

Recommendations

It is the recommendation of the Superintendent that the BOE approve the following items as presented in 3A – 3I:

- A. Board Policy – Volume 37, Number 1, August 2018, Second Reading
Approve the following new and revised board policy from **Volume 37 Number 1** as sent to the Board of Education on October 12, 2018 for board adoption:

- Po0131
- Po0141.2
- Po0164
- Po0165.1
- Po165.2
- Po0165.3
- Po2111
- Po2260
- Po2261
- Po2261.01
- Po2261.03
- Po2370.01
- Po4362
- Po5517
- Po5517.02
- Po5610
- Po5610.02
- Po5610.03

- Po0166
- Po0168
- Po169.1
- Po1240.01
- Po1422
- Po1541
- Po1662
- Po2700 (RESCIND)
- Po3122
- Po3140
- Po3362
- Po4122
- Po4140
- Po4162
- Po5611
- Po6320
- Po6325
- Po6423
- Po8141
- Po8403

B. Board Policy – Special Release, October 2018, *Second Reading*

As sent to the Board of Education on October 12, 2018, please approve the following revision for board policy adoption:

- Po6423 – Use of Credit Cards

C. Board Policy – Volume 36, Number 2 and Tech Phase IV, *Second Reading*

Approve the following new and revised board policy as sent to the Board of Education on April 20, 2018 for board adoption. (First Reading was April 26, 2018):

- 2271
- 4121
- 4162
- 5111
- 5112
- 7530
- 7530.02
- 7542
- 7543
- 8400
- 8600.04
- 9141

D. ELPP Resolution

WHEREAS, the School District intends to participate in the Expedited Local Partnership Program as outlined in SB 272; and

WHEREAS, the School District is planning to expend local resources to achieve a separate and distinct part of an overall master facilities plan of the school district's facility needs as prepared, in conjunction, with the Ohio Facilities Construction Commission ("Commission"), that is either new construction or major repairs; and

WHEREAS, the School District Board intends to move forward with a ballot issue or apply other local resources in November 2019, and acknowledges this date may not be sooner than twelve (12) months following the date of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Buckeye Local School District, Ashtabula County Ohio, that the school district declares its intention to participate in the Expedited Local Partnership Program.

E. ELPP Application

Authorize the Superintendent to file an application in the Expedited Local Partnership Program (ELPP) as in **Exhibit D**.

F. Marching Band Aide MOU

Approve the Marching Band Aide MOU, effective July 1, 2017 through June 30, 2020, as presented in **Exhibit E**.

G. Wrestling Team - Overnight Field Trip

Approve an overnight extracurricular field trip for the varsity wrestling team to attend the Wheeling Park Dual's Wrestling Tournament, December 27-29, 2018.

H. Indoor Track

Approve the opportunity for high school students to participate in indoor track, effective November 20, 2018.

I. Accept gifts as presented:

- 1) Accept a donation of over \$3,260.00 in school supplies for Ridgeview Elementary from Office Max promotion to assist elementary students/families.
- 2) Accept seven ash logs valued at \$1,000.00 for the Industrial Arts program at Edgewood High School to be used for various projects throughout the year.
- 3) Accept the following donations from local businesses to be used for the *Students of the Month* program at Buckeye Local Schools:
 - a. Hoffman's Pharmacy – cash donation of \$100.00
 - b. IEN Risk Management – 4 gift certificates for *Grindhouse Gourmet Burgers* - \$100.00
 - c. Infield Chiropractic – cash donation of \$200.00
 - d. McDonald's of Damon Morgan Corp. – cash donation of \$100.00
- 4) *DonorsChoose.org* promotion raised \$599.10 for thirty (30) La Crosse Technology Anatomic Clocks (one for each classroom) at Kingsville Elementary by teacher, Maggie Andes.
- 5) Accept a gift of \$3,690.00 from the *Christine Lehnert Memorial* to be distributed to six teachers in Kingsville, Ridgeview and Braden to purchase items for the Gifted Program this year from David Lehnert and family in memory of Christine Lehnert.

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

4. Personnel

It is the recommendation of the Superintendent that the Board approve the following Personnel items as presented in 4A – 4J:

Certified Staff:

A. Certified – Request for FMLA

Cheryl Wickstrom, teacher at Edgewood High School, effective October 10, 2018 for not more than 12 work weeks in a 12-month period.

B. Certified – Home Instructor

- 1) Jon Butchko, Home Instruction Tutor at Edgewood High School, 5 hours per week at \$23.56 per hour, effective November 7, 2018.
- 2) Deborah Jamie Humphreys, Home Instruction Tutor at Ridgeview Elementary, 5 hours per week at \$23.56 per hour, effective November 20, 2018.

C. Certified – Extracurricular and Special Fee Assignments for 2018-19 School Year:

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Jon Butchko	Basketball Coordinator	0	11/1/2018	\$500.00
James Sanchez	Head Boys Track (V)	7+	3/4/2019	\$4,712.26
Beth Simpson	Head Girls Track (V)	7+	3/4/2019	\$4,712.26

D. Certified Licensed/Non-Employees - Extracurricular and Special Fee Assignments for 2018-2019 SY:

SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED / LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Renee Mattson	Head Boys Tennis (V)	5	3/4/2019	\$3,029.31

E. Non-Certified/Non-Employees - Extracurricular and Special Fee Assignments:

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /
NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Joel Laughlin	Head Girls Softball (V)	5	2/18/2019	\$4,375.67
Sean Freeman	Head Boys Baseball (V)	7+	2/18/2019	\$4,712.26
Larry Mozzocco	Girls Basketball (9 th grade)	0	11/16/18	\$3,365.90

Approve the following Volunteer Coaches

<u>Name</u>	<u>Position</u>
Tim Bowler	Basketball (7/8, JV, V)
Alexander Laird	Swim Coach (V)
Beth Simpson	Indoor Track (Winter)

Classified Staff:

F. Classified – Request for FMLA

Kelly Varkett, Courier, effective November 9, 2018 for not more than 12 work weeks in a 12-month period.

G. Classified – Resignation

Robin Birnbaum, SMEA at Ridgeview Elementary, crossing guard at Braden, effective November 1, 2018.

H. Classified Unpaid Days

Leslie Desin, custodian at Kingsville Elementary, effective November 5 through November 9, 2018.

I. Classified – Change in Assignment

- 1) Cathe Dickey, from cafeteria service personnel at Ridgeview Elementary, to cafeteria service personnel at Braden Middle School, effective October 22, 2018.
- 2) Tawnya Kiser, from cafeteria service personnel at Braden Middle School to cafeteria service personnel at Ridgeview Elementary, effective October 22, 2018.
- 3) Sharee Wilpula, from cafeteria service personnel at Edgewood, 3 hours per day to cafeteria cook at Kingsville Elementary, 4.75 hours per day, step 6 of 6, \$15.23 per hour, effective October 23, 2018.
- 4) Leslie Desin, from head custodian at Kingsville Elementary, to custodian at Kingsville Elementary, 8 hours per day, step 6 of 6, \$18.31 per hour, plus .40 per hour longevity, effective October 29, 2018.
- 5) Charlie Jones, from custodian at Kingsville Elementary, to head custodian at Kingsville Elementary, 8 hours per day, step 6 of 6, \$19.14 per hour, effective November 26, 2018.

J. Classified – Employment of Substitute Workers as presented:

Custodian

Darryl Bauer

Crossing Guard

Cathe Dickey

Courier

Gary Diemer

SMEA/Library Aide/Crossing Guard/Bus Aide

April Urch

Summer Maintenance

April Urch

Student Workers

Julianna Sloan

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

____Kocjancic ____Pike ____ Stasiewski ____Tredente ____Wisnyai

5. Visitor Participation Relative to New Items (non-agenda items)

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.

6. Other Business – FYI

7. Executive Session

A. For the consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

- 1) the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
- 2) an unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

B. For the consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

___Kocjancic ___Pike ___ Stasiewski ___Tredente ___Wisnyai

8. Adjournment

___Kocjancic ___Pike ___ Stasiewski ___Tredente ___Wisnyai



BUCKEYE
LOCAL SCHOOL DISTRICT
ASHTABULA, OHIO

Exhibit A

3436 Edgewood Drive • Ashtabula, Ohio 44004 • Telephone: 440/998-4411 • Fax: 440/992-8369
PATRICK E. COLUCCI, SR., SUPERINTENDENT JAMIE DAVIS, TREASURER

To: Schools and Libraries Division of the
Universal Service Administrative Company

Re: Letter of Agency for complete E-rate Funding Year 2019 ____, Year 2020 X, Year
2021 ____ and all other open E-rate Funding Years, as necessary.

**(PLEASE INDICATE APPLICABLE YEARS ABOVE
WITH A CHECKMARK OR INITIALS)**

LETTER OF AGENCY (LOA) AND CONTRACT RENEWAL

The undersigned, on behalf of **Buckeye Local (Ashtabula)** ("Applicant"), hereby expressly authorizes the personnel and authorized agents of Educational Funding Group, Inc., ("EFG") to act as its Agent(s) with the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") regarding all matters involving our E-rate funding application(s).

This authorization relates to the filing of FCC of Forms 470, 471, 472, 486, 498, 500, and all other E-rate forms necessary to complete each year's funding process. This authorization further extends to all other phases of the application process, including, but not limited to, allowing EFG full access to the USAC EPC Portal, responding to Program Integrity Assurance Review inquiries and the filing of appeals.

This authorization renews the existing contract between EFG and Applicant for an additional year, unless noted otherwise, subject to the terms of the existing contract. This authorization shall remain in full force and effect until all work associated with each of the Funding Years authorized above has been completed.

Date: _____ 2018

Authorized Signature

Printed Name

Title



Buckeye Local Schools
 Frank Howell
 3436 Edgewood Drive
 Ashtabula, OH 44004

Dear Frank:

Thank you for the opportunity to submit the attached proposal. MC Professional Lawn Care & Snow Plowing has been serving Industrial, Commercial, and Residential clients in the Ashtabula and surrounding counties since 2009. We are recognized for our reliable, professional, affordable, high quality service.

This proposal is only the beginning - we want to prove that we are unlike any company you have done business with in the past. We are very serious about creating and developing long-term lasting relationships with our clients.

We have the experience required in addition to a knowledgeable staff that is able to service your needs from top to bottom. Our policy regarding customer satisfaction is unmatched in this area. We do whatever it takes to make certain our clients are satisfied at all times!

Description	Quantity	Rate	Amount
EDGEWOOD - Plow snow after (2) Two inches or more of accumulation, or upon request. Price per Season.	1	5969.00	5969.00
EDGEWOOD- De-ice entire parking lot when slippery conditions may exist. Price per season.	1	7997.00	7997.00
EDGEWOOD - Shovel and/or Plow snow on sidewalk after (2) Two inches or more of accumulation, or upon request. Price per Season.	1	1399.00	1399.00
BRADEN JR. HIGH- Plow snow after (2) Two inches or more of accumulation. Price per Season.	1	3997.00	3997.00
BRADEN JR HIGH- De-ice entire parking lot when slippery conditions may exist. Price per Season.	1	3779.00	3779.00
			2776.00
		Subtotal	\$23,141.00
		Sales Tax	\$0.00
		Total	\$23,141.00

All material guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. MC



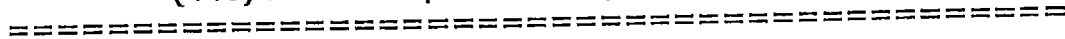
Awarded 10-26-18 Braden
 Frank Howell

**ProCuts LawnCare
& Snow Plowing**

P.O. Box 1705

Ashtabula, Oh 44005

(440) 964-3610 phone * (440) 228-3095 cell



Mr. Frank Howell,

Thank you for allowing us to provide you with pricing for this season's snowplowing. Last season we had a very good year. All staff and employees of Edgewood Senior High were happy and pleased with the effort. Steve Kray, athletic director, has also voiced his approval of our work and has requested us to come back this season. He also has told me if you need any information or recommendations, he would be more than happy to provide that for you.

We also strive to work with the athletic department on event nights and weekends. This worked out very well, as all that is needed is a phone call or text message to myself, notifying they need service in the event it snows or icy conditions occur.

Thank you again for the opportunity to continue servicing Edgewood Senior High this Winter. We look forward to your decision as Winter nears...

Thank you,

Mario Marsilio
Procuts Lawncare and Snowplowing

**ProCuts LawnCare
& Snow Plowing**

P.O. Box 1705

Ashtabula, Oh 44005

(440) 964-3610 phone * (440) 228-3095 cell

=====
Snow plowing contract / bid

Property: Edgewood Senior High School.

Address: 2428 Blake Rd.

City/State/Zip: Ashtabula, Ohio 44004

Date: 10-25-2018

Snowplowing:

Method and Schedule:

Snow will be plowed from the lot (s) after reaching a depth of 1". Snow clearance operations will be initiated when, in the best judgment of the contractor, conditions are such that snow removal operations are required. All work to be completed in a workman like manner according to standard practice.

On the event of a calamity day and school is closed. We will plow a entrance path to park a few cars and have access to key areas. When the snow is done falling we will come back and perform a complete plow.

Ice Control

Rock salt, and magnesium chloride may all be used at the discretion of the contractor to provide the best removal of snow possible. All areas plowed will be salted as needed or by request.

Sidewalks

All sidewalks around the front, side and rear of the building will be plowed to help the maintenance crew. We did this the last 2 years and was a huge help to Mr. Kaydo. This allows him to finish the small areas and still have time to open up the school in time for classes.

Snow relocation

Snow will be piled in locations; that will not inhibit traffic or occupy parking spaces that are used by customers or employees. Snow will not be piled in places that will impede drainage. Snow will be removed the most efficient way possible. In the case of excessive seasonal snowfall where piles become too large, and Procuts lawncare and snowplowing is unable to pile snow with out inhibit traffic or occupy parking spaces. Hauling or stacking of the snow may become necessary. This is usually not a concern for this area, but could potentially become necessary. This service if needed, is **included** in the seasonal contract.

PAYMENT TERMS

Total cost for the 3 seasons to included unlimited plowing, salting and sidewalk plowing.

2018-2019 - \$ 13,750.00 / 5 months - \$2,750.00 per month.

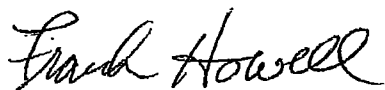
2019-2020 - \$ 13,500.00 / 5 months - \$2,700.00 per month.

2020-2021 - \$ 13,250.00 / 5 months - \$2,650.00 per month.



Mario Marsilio
Procuts lawncare and snowplowing

Awarded 10-26-18





OHIO FACILITIES CONSTRUCTION COMMISSION

EXPEDITED LOCAL PARTNERSHIP PROGRAM - APPLICATION

➤ Overview of Program

- The Expedited Local Partnership Program (ELPP) permits school districts that are **over two years away** from eligibility for state assistance under the Classroom Facilities Assistance Program (CFAP) to receive a district wide assessment and master facility plan from the Ohio Facilities Construction Commission (“Commission”). Program participants may spend local resources on a separate and discrete part of their overall master facility plan and later deduct qualifying expenditures from the school district share under CFAP when the school district becomes eligible.
- Ohio Facilities Construction Commission (“Commission”) will assess the classroom facility needs of participating school districts and, in conjunction with the school district, develop a district wide master facilities plan. The school district may then expend any local resources, including the proceeds of bonds, to complete a discrete part of the overall master facility plan that is either new construction or major renovation.
- Any project approved under ELPP shall, where applicable, comply with the Ohio School Facilities Design Manual, Ohio Revised Code and Commission policies.
- When a participating school district later becomes eligible under CFAP, the Commission will reassess the classroom facility needs of the school district, counting the qualifying local expenditure amounts already spent as part of the local share. If the school district has spent more than the local share on approved expenditures, the state will reimburse the school district for the amount spent above the approved local share.

Date: November 27, 2018

School District Name: Buckeye Local School District

School District Address: 3436 Edgewood Drive
Ashtabula Ohio 44047

County: Ashtabula

Superintendent Name: Patrick E. Colucci, Sr.

Superintendent Phone: (440) 998 - 4411

Superintendent E-Mail: p.colucci@buckeyeschools.info

➤ Expedited Project Schedule

- If eligible to participate, please indicate when your school district would likely go to the voters to pass a levy or obligate other local resources to construct or make major renovations to your facilities
 - * **Estimated Date of Future Levy or Bond Passage:** November 2019
 - * **Estimated Date to Use Proceeds or Other Local Resources:** November 2019

A Resolution to Participate in ELPP must be adopted by the School District Board and accompany this application form.

Memorandum of Understanding

This Memorandum of Understanding is entered into by and between the Buckeye Local Schools Board of Education (Board of Education) and the Buckeye Education Association (Association) this 27th day of November.

Whereas, the Board of Education and the Association have entered into a Collective Bargaining Agreement which is effective from July 1, 2017 through June 30, 2020;

Whereas, the parties intend to amend their current Collective Bargaining Agreement regarding the addition of a supplemental contract for a Marching Band Aide. The recipient of this contract will be under the supervision of the Building Administration and reports to the Band Director.

Responsibilities include:

- All summer band camp, rehearsals, and performances
- All year evening performances, band shows, concerts, and rehearsals
- High School band class
- Helping with marching band
- Helping with concert band
- Pulling sections for extra instruction
- Solo and ensemble practices

Whereas, the Marching Band Aide position shall be located in the Master Agreement in Appendix B, Extracurricular and Special Fee Assignment and indexed to Teacher's Salary Schedule, BA column, 0 Years Experience, and be compensated as follows:

Years of Experience	(0-3)	(4-6)	(7 & over)
	.07	.075	.08

IT IS FURTHER AGREED that this Memorandum of Understanding is intended for use during the dates expressed above.

For the Association:

For the Board of Education:

By: _____

By: _____

Donna Pasky, President

Patrick E. Colucci, Sr., Superintendent